

WASHINGTON COUNTIES INSURANCE FUND/POOL
BOARD MEETING MINUTES

Thursday, September 11, 2008
Doubletree
SeaTac, Washington

BOARD MEMBERS PRESENT:

Dean Burton, Garfield County Commissioner, WCIF Vice Chair
Mac McDowell, Island County Commissioner, WCIF Chair
Jon Kaino, Pacific County Commissioner, WCIP Vice President
Belinda Price, Olympic Area Agency on Aging
Laura Merrill, Pend Oreille County Commissioner
Dave Carey, Walla Walla County Commissioner, WCIP President
Paul Eichenberg, Spokane County Library District

ABSENT:

Max Benitz, Benton County Commissioner
Kathleen Johnson, Cowlitz County Commissioner
Dwight Robanske, Columbia County Commissioner, WCIF Executive Chair
Neva Corkrum, Franklin County Commissioner
Alan Crankovich, Kittitas County Commissioner
Richard Graham, Lewis County Commissioner
Jerry Finch, Whitman County Commissioner
George Trott, Wahkiakum County Commissioner
Rich Park, Timberland Regional Library

OTHERS PRESENT:

Melina Wenner, Benton County Alternate
Nadya DeGrande, Cowlitz County Alternate
Lisa Heinrich, Columbia County Alternate
Larry Larson, Island County Alternate
Larry Grove, Lewis County Alternate
Sandy Ward, Thurston Behavioral Health Resources
Belinda Price, Olympic Area Agency on Aging
John Garner, Garner Consulting
Mike Shelton, WCIF Executive Director
Krista Whitaker, WCIF Director of Benefits & Sales
Kathi Rauch, WCIF Finance Director
Leanna Olive, WCIF Senior Account Executive

I. OPENING OF MEETING

Chair Mac McDowell opened the WCIF Board meeting at 8:10 am. Dave Carey opened the WCIP Board meeting immediately thereafter. Everyone present introduced themselves.

II. APPROVAL OF MINUTES

The WCIF Board of Trustees reviewed the draft minutes for the meeting held on August 14, 2008.

Motion made by Laura Merrill and seconded by Dean Burton that the WCIF minutes for August 14, 2008 be approved. Motion carried.

Motion made by Jon Kaino and seconded by Paul Eichenberg that the WCIP minutes for August 14, 2008 be approved. Motion carried.

III. EXECUTIVE DIRECTOR REPORT

Mike Shelton introduced John Garner to present an update on claims trend for the WCIP. He confirmed that claims are still trending well.

Mike Shelton discussed a letter received from the State Auditor regarding the audit finding. It's illegal for Raymond James to hold cash. Raymond James sent WCIF/WCIP a letter explaining how we would still be able to use their services. We would use Bank of America as a depository & Raymond James could still do investments.

Raymond James investment fees are significant. Mike Shelton suggested investing in LGIP. Cost through LGIP is minimal and is totally liquid. WCIF/WCIP must be compliant by January 01, 2009 to avoid additional findings.

Motion made by Dean Burton and seconded by Jon Kaino on behalf of WCIF to transfer funds from Raymond James into the Local Government Investment Pool to be legal and wait until November to move the equity funds. Mike Shelton has authority to move money as needed and within the timeline needed. Motion carried.

Motion made by Paul Eichenberg and seconded by Jon Kaino on behalf of WCIP to transfer funds from Raymond James into the Local Government Investment Pool to be legal. Mike Shelton has authority to move money as needed and within the timeline needed. Motion carried.

Mike Shelton expressed concerned because we don't have final rates for Sterling. Prescription and medical plans can't be mixed and matched. Plan F has the rich prescription benefit. Plan K has to have the value prescription benefit.

IV. CORRECTION TO 2009 RENEWAL

TWO RATE CORRECTIONS

The Standard LEOFF I rates are the same as the Standard plan rates. The Budget LEOFF I rates are a lot higher than the Budget plan rates. We adjusted the Budget LEOFF I rates to be the same as the active rate.

The retiree Washington Dental Service rate increase for 2008 was 7.69%. The rate increase for 2009 is 3.87%. The 2008 rate increase was inadvertently omitted from the retiree plan. We had to increase the 2009 rates by 11.56% to be in line with what retirees should be paying.

V. WCIF/WCIP MARKETING REPORTS

We are marketing to Lincoln, Stevens, Klickitat, Skamania, Ferry, Okanogan, Asotin, Grant, and Skagit counties. We also have a lot of Fire Districts contacting us because their benefits Trust dissolved. The WCIF submits each employer to underwriting for review prior to coming on. If rates are loaded, they are reviewed annually.

VI. 2009 MEETING SCHEDULE

Mike Shelton asked the Board to review the tentative meeting schedule for 2009. If changes need to be made we will adjust them at the November 6, 2008 Board meeting.

VII. RFP FOR BENEFITS CONSULTANT

Mike Shelton sent out 7 RFP packets for the Benefits Consultant position due by 09-30-2008. He asked the Board if they wanted to designate members to be a part of the interview process. Interviewing will take place in October for recommendation at the November 6, 2008 Board meeting. Dean Burton volunteered to attend for WCIF and Paul Eichenberg volunteered to attend for WCIP. The interviews are open to any Board Member who would like to attend.

VIII. ELECTION OF OFFICERS FOR 2009

WCIF Board selects membership to WCIP Board. Dave Carey and Richard Graham are retiring January 1, 2009. Jerry Finch is on the Pool Board and his position expires January 1, 2009. He is up for reelection. Dean Burton is currently the WCIF Vice Chair and will become the WCIF Chair and have an automatic seat on the Pool Board in 2009. Mac McDowell is currently the WCIF Chair and will become the WCIF Executive Chair so he has an automatic seat on the Pool Board in 2009. Dwight Robanske is the current WCIF Executive Chair and consequently on the Pool Board. He will move off the Pool Board in 2009. Jon Kaino will be Pool Board President for 2009. Three county commissioners need to be elected on the Pool Board and the WCIP Board needs to elect a new Vice President. The WCIF needs to elect a new Vice Chair.

Open nominations for three WCIF members going to the Pool Board.

Motion made by Jon Kaino and seconded by Dave Carey to nominate Laura Merrill, Dwight Robanske, and Jerry Finch to sit on Pool Board. Motion carried.

Jon Kaino nominated Paul Eichenberg for WCIP Vice President of the Board. Larry Grove nominated Laura Merrill. Ballots were distributed and the results were a tie. A coin was tossed for the winner. Paul Eichenberg won the coin toss and is the 2009 WCIP Vice President.

Jon Kaino nominated Laura Merrill for WCIF Vice Chair for 2009. Nomination was unopposed.

Rich Park is up for election for Pool Board. There will be an opportunity to nominate other members at the IAC meeting.

IX. WCIF PERSONNEL EXPENSES

Mike provided a side by side comparison of what the cost would be to rent vehicles for two months at two different times of the year versus the \$100 a month car allowance.

Mike Shelton explained that Account Executives are on the road a significant amount of time at two different times during the year with a lot of wear and tear and maintenance on personal vehicles. Currently the WCIF has two company vehicles that Mike and Krista drive. Mike proposed that Account Executives get a car allowance of \$100 a month in addition to mileage reimbursement.

Motion made by Nadya DeGrande and seconded by Jon Kaino to take the \$100 car allowance off the table. Motion carried with two opposed, Dave Carey and Larry Grove.

Motion made by Jon Kaino and seconded by Nadya DeGrande to authorize Mike Shelton to make the decision whether WCIF will reimburse mileage or rent vehicles. Motion carried.

X. INMATE PROGRAM

Mike Shelton presented the idea of administering the WSAC County Inmate Program. WCIF would have to hire additional staff to administer the program. If WCIF took this over, the WCIF would begin receiving revenue for administering the program.

Motion made by Dean Burton and seconded by Jon Kaino to explore the Inmate Program. Motion carried.


XI. NEW BUSINESS AND/OR ANNOUNCEMENTS


The next Board meeting will be November 6, 2008.
Joint WCIF & WCIP
Red Lion in Richland from 8:30 a.m. to 2:00 p.m.

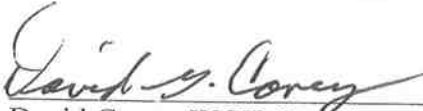
XII. ADJOURNMENT

The meeting adjourned at 10:10 a.m.

MINUTES APPROVED November 6, 2008 by WCIF and WCIP Boards


Mac McDowell, WCIF Chair


Dean Burton, WCIF Vice Chair


David Carey, WCIP President


Jon Kaino, WCIP Vice President