

WASHINGTON COUNTIES INSURANCE FUND
BOARD MEETING MINUTES

Thursday, August 16, 2007
Radisson
SeaTac, Washington

BOARD MEMBERS PRESENT:

Mac McDowell, Island County Commissioner, WCIF Vice Chair
Alan Crankovich, Kittitas County Commissioner
Dean Burton, Garfield County Commissioner
Dave Carey, Walla Walla County Commissioner, WCIP Vice President
George Trott, Wahkiakum County Commissioner
Jerry Finch, Whitman County Commissioner
Jon Kaino, Pacific County Commissioner
Ken Oliver, Pend Oreille County Commissioner
Richard Graham, Lewis County Commissioner

Absent: Dwight Robanske, Columbia County Commissioner, WCIF Chair
Max Benitz, Benton County Commissioner
Kathleen Johnson, Cowlitz County Commissioner
Paul Eichenberg, Spokane County Library District
Rich Park, Timberland Regional Library

OTHERS PRESENT:

Nadya DeGrande, Cowlitz County Alternate
Larry Grove, Lewis County Alternate
Debbie Rhodes, Spokane County Library District
Mike Shelton, WCIF New Executive Director
Krista Whitaker, WCIF Director of Benefits & Sales
Lorene Satran, WCIF Finance & Benefits Administrator
John & Gerti Garner, Garner Consulting
Keelin Curran, Stoel Rives

I. OPENING OF MEETING & INTRODUCTIONS

Vice Chair Mac McDowell opened the WCIF Board meeting at 7:00 am and Mike Shelton was introduced as the new WCIF Executive Director.

II. APPROVAL OF MINUTES

The WCIF Board of Trustees reviewed the draft minutes for the meeting held on March 21, 2007.

Motion made by Ken Oliver and seconded by Rich Graham that the WCIF minutes for March 21, 2007 be approved as submitted. Motion carried unanimously.

The WCIF Board went into executive session at 7:10 am to discuss legal matters.

Meeting called back to order at 8:35 am.

Motion made and seconded to allow Keelin Curran to attempt to settle the Grays Harbor PDA lawsuit. Motion carried unanimously.

III. EXECUTIVE DIRECTOR REPORT

Krista Whitaker provided the following:

- Legislative report in the packets provided by WSAC.
- IAC meeting changed to September 13, 2007. There will also be a board meeting that day. She also indicated that the upcoming board meeting in November will be held during a time that the WCRP would be having meetings and wanted to request if there was a need to reschedule the November board meeting. No need to change the meeting in November.

IV. 2006 WCIF FINANCIAL AUDIT UPDATE AND INVESTMENT REPORT

Lorene Satran advised that we are still waiting on the Fund financials to be completed by Trina Bannister and once received, we would begin the audit for the Fund. Lorene will attempt to have some type of report for the upcoming meeting in September.

Advised that an updated Raymond James investment report was included in the packets.

V. WELLNESS GRANT UPDATE

Lorene Satran gave an update on the 2007 wellness grant program.

VI. REVIEW OF 2006 CLAIMS EXPERIENCE AND 2008 RENEWAL RATE INCREASES

Gerti Garner from Garner Consulting gave a presentation reviewing the claims experience from 2006 for all of the Fund products.

John Garner from Garner Consulting gave a presentation reviewing all of the Fund plan products and rates.

Gave a review of the proposed rate increase for the Zenith FSA Administration. They also introduced a RFP for additional accounting help from Zenith.

John also provided an update for GASB.

Written summary of the above was provided to the board. The following motions were made regarding the renewal for WCIF.

Group Health Options

Motion made by Jerry Finch and seconded by Jon Kaino to approve the proposed rate increase. Motion carried unanimously.

Washington Dental Service

Motion made by Rich Graham and seconded by George Trott to approve the proposed rate increase. Motion carried unanimously.

Willamette Dental

Krista Whitaker asked that we re-sign on with Willamette Dental for the 2008 plan year.

Motion made by George Trott and seconded by Jon Kaino to approve the proposed rate increase. Motion carried unanimously.

CIGNA

Motion made by Nadya DeGrande and seconded by Jerry Finch to approve the proposed rate increase. Motion carried unanimously.

Magellan

Motion made by Dean Burton and seconded by Ken Oliver to approve the proposed rate increase. Motion carried unanimously.

Zenith Administration

Motion made by Jon Kaino and seconded by Rich Graham to approve the proposed rate increase for administration fees. Motion carried unanimously.

Motion made by Jerry Finch and seconded by Jon Kaino to defer the additional accounting duty RFP to be a decision for Mike Shelton. Motion carried unanimously.

VII. NEW BUSINESS AND/OR ANNOUNCEMENTS

- **Moving Expenses for Mike Shelton**

Mike Shelton asked for approval for payment of his moving expenses to be made by WCIF. Written proposal was provided to the board.

Motion made by Dean Burton and seconded by Jon Kaino to allow payment of \$5,000 to \$6,000 for moving expenses. Motion carried unanimously.

- **WCIF Retirement Plan Options**

Mike also requested approval from the board to change the current WCIF staff retirement plan to the PEBB retirement plan.

Mike will present a comparison to the board at the upcoming September 13, 2007 board meeting.

- **Company Van**

Mike discussed trading in the company van.

Lorene will provide Mike with the current status of the vehicle reserves.

VIII. ADJOURNMENT

The meeting adjourned at 10:30 am.

MINUTES APPROVED September 13, 2007 by WCIF Board

Dwight Robanske, WCIF Chair

Mac McDowell, WCIF Vice Chair