

WASHINGTON COUNTIES INSURANCE FUND
BOARD MEETING MINUTES
Friday, June 10, 2016
DoubleTree Suites
Seattle, WA

BOARD MEMBERS PRESENT:

Brad Miller, Ferry County Commissioner
Helen Price Johnson, Island County Commissioner
Obie O'Brien, Kittitas County Commissioner, WCIF Executive Chair
Bill Schulte, Lewis County Commissioner, WCIF Chair
Shannon Moore, Northshore Fire Department
Karen Skoog, Pend Oreille County Commissioner
Randy Rollins, Spokane Housing Authority
Don Dashiell, Stevens County Commissioner, WCIF Vice Chair
Blair Brady, Wahkiakum County Commissioner
Karlyn Shannon, Washington State Association of Counties
Darline Charbonneau, Yakima Valley Libraries

ABSENT:

Shon Small, Benton County Commissioner
Dwight Robanski, Columbia County Commissioner
Mike Karnofski, Cowlitz County Commissioner
Wynne McCabe, Garfield County Commissioner
Steve Rogers, Pacific County Commissioner
Greg Knight, Rural Resources Community Action Council
Jim Johnson, Walla Walla County Commissioner
Michael Largent, Whitman County Commissioner
Jim Fields, Vera Water and Power

OTHERS PRESENT:

Lisa Ronnberg, Columbia County Alternate
Stephanie Dunn, Cowlitz County Alternate
Bob Johnson, Garfield County Commissioner Alternate
Melanie Bacon, Island County Alternate
Larry Grove, Lewis County Alternate
Rachel Patrick, Pacific County Alternate
Maria Swinger-Inskeep, Pend Oreille County Alternate
Amanda Carpentier, Spokane Housing Authority Alternate
Shelly Peters, Walla Walla County Alternate
Kelli Campbell, Whitman County Alternate
Jon Kaino, WCIF Executive Director
Kathi Rauch, WCIF Finance Director
Terri Luther, WCIF Deputy Director
Kimberly Beahler, WCIF Senior Account Executive
Janée Mandery, WCIF Wellness Coordinator
John Wallen, DiMartino Associates
Marcus Morrell, DiMartino Associates
Molly McHugh, DiMartino Associates

I. WELCOME AND INTRODUCTIONS

WCIF Chair Bill Schulte opened the Washington Counties Insurance Fund (WCIF) Board meeting at 8:33 AM and everyone present introduced themselves.

II. EXECUTIVE SESSION

The Board went into Executive Session at 8:34 AM to discuss the annual performance evaluation of the WCIF Executive Director in accordance with RCW 42.30.110. WCIF and DiMartino staff were dismissed.

The Board came out of Executive Session at 8:55.

Motion made by Blair Brady and seconded by Brad Miller to amend Jon Kaino's contract to add a fifth week of vacation. Motion carried.

There was some Board discussion and general comments on the Executive Director's performance. A formal written evaluation will be placed in the Executive Director's personnel file.

III. CHANGES OR ADDITIONS TO THE AGENDA

Motion made by Blair Brady and seconded by Obie O'Brien to accept the agenda as presented. No further discussion. Motion carried unanimously.

IV. APPROVAL OF MINUTES FROM THE MEETING OF MARCH 10, 2016

Motion made by Helen Price Johnson and seconded by Bob Johnson that the WCIF minutes for March 10, 2016 be approved with corrections to language related to the Conflict of Interest Policy. No further discussion. Motion carried unanimously.

V. EXECUTIVE DIRECTOR REPORT

Jon Kaino provided the following reports and updates:

CFR Refund Update

The CFR refund from The Standard (approximately \$1.6 million dollars) was delivered to WCIF and is now deposited in the LGIP.

Alternative Investment Options

WCIF is continuing to look at alternative investments to LGIP.

Delta RSR Agreement

Delta Dental sent contract language for the RSR Agreement to WCIF and it is under review. The agreement should be ready for the Board to review by the August or November meeting

Ameriflex Update – CDHP Administration Vendor – BSI

The transition to Ameriflex has been put on hold. WCIF requested the CDHP department at BSI verify rollover dates and confirm prior to sending out future communication.

WorkWell – New On-Site Clinic Vendor (Replacing Summit Health)

WCIF has received positive feedback from this vendor change. Additionally, there is a cost savings to WCIF using WorkWell over Summit Health.

IT Vendor Issue Update

WCIF is evaluating the relationship with the current IT vendor, Intrinium. Intrinium is experiencing staffing changes in addition to some other issues. While WCIF is looking at other options, it has been difficult to find a local company with similar security monitoring available to WCIF through Intrinium. If it is determined that a new IT vendor is needed, WCIF will likely go through an RFP process..

Skamania County update (not on the agenda)

WCIF has received the final payment in the settlement with Skamania County.

Benefits Summit Recap – Executive Committee Recommendation

WCIF hosted the first Benefits Summit in April of 2016 at Suncadia Lodge. The cost for the meeting exceeded the anticipated amount by about \$20,000, but the attendance projections also exceeded the anticipated number. The reason for the increased cost is due primarily to the increased attendance. While WCIF considers the event to have been a success, WCIF staff would like a recommendation for how to move forward with the Summit in 2017.

The Executive Committee put forward a recommendation to continue using Suncadia Lodge for the Benefits Summit in 2017 using the current cost arrangement (no attendance fee for membership). This would mean building the additional cost into the budget for 2017.

Motion made by Blair Brady and seconded by Obie O'Brien to accept the Executive Committee's recommendation and continue using Suncadia Lodge with no additional fees charged to members. Some discussion about wanting attendees to have ownership of expenses. Motion passed with one abstaining.

2017 Draft Meeting Schedule

The 2017 Draft Meeting Schedule was presented to the board for review. Jon Kaino asked that board members provide feedback about potential conflicts so that a final schedule can be presented at the August Board meeting.

VI. BSI EVALUATION RESULTS & RECOMMENDATION

The Executive Committee recommendation after meeting with BSI is to continue with current services through BSI. The Executive Committee reported to the Board that BSI conducted themselves in the interview with professionalism and took the evaluation seriously. The overall feeling after the evaluation is that BSI overall provides good service at a reasonable price and that an RFP is not necessary at this time.

Motion made by Brad Miller and seconded by Helen Price Johnson to accept the Executive Committee recommendation to continue with BSI. No further discussion. Motion carried unanimously.

VII. MARKETING REPORT

Terri Luther reported that WCIF has brought on two groups mid-year: one on April 1, a second on July 1.

In order to increase the marketing effort, Terri is meeting with brokers across the state and new RFPs are being received by WCIF regularly.

VII. WCIF FINANCIAL REPORTS

Jon Kaino and Kathi Rauch presented the first quarter financial report.

Wellness grants have been awarded to member groups in excess of the budgeted amount for 2016. WCIF expects that by year end that the amount actually reimbursed should be at or near the budgeted level.

Motion made by Obie O'Brien and seconded by Randy Rollins to approve the first quarter WCIF Financial Reports as presented. No discussion. Motion carried unanimously.
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IX. PRELIMINARY RENEWAL PRESENTATION

Marcus Morrell from DiMartino Associates presented the Premera, Group Health, Delta Dental, Willamette Dental, and VSP 2015/2016 experience. John Wallen from DiMartino Associates presented experience for The Standard life and disability plans and recapped the withdrawal of funds from the CFR. Molly McHugh from DiMartino Associates presented the proposed plan changes for 2017.

The Board discussed the plan design proposals for 2017 and by consensus, directed staff as follows:

For Premera, the Board was in favor of moving forward looking at the addition of a WCIF \$5,000 plan as proposed, subject to final approval once the price point is determined

For Group Health, the Board was in favor of moving forward with the new Access PPO plan designs with the possible addition of an optional \$5,000 plan. HMO plan options were favorable as presented.

The Board was in favor of increasing the VSP frame allowance from \$140 to \$150 for 2017, assuming that this addition can be made with a rate pass.

X. RENEWAL SCHEDULE DISCUSSION

WCIF and DiMartino discussed the time frame for the renewal. The Executive Committee will meet prior to the August Board meeting to evaluate recommendations to take to the full Board.

XI. NEXT MEETING

August 11 and 12 at DoubleTree Southcenter in Seattle.

XII. ADJOURNMENT

Bill Schulte adjourned the meeting at 11:24AM.

MINUTES APPROVED August 12, 2016 by the WCIF Board of Trustees.



Bill Schulte, WCIF Chair



Don Dashiell, WCIF Vice Chair

