

WASHINGTON COUNTIES INSURANCE FUND
BOARD MEETING MINUTES
Thursday, March 9, 2017
Marcus Whitman Hotel
Walla Walla, WA

BOARD MEMBERS PRESENT:

Mike Talbott, Columbia County Commissioner
Arne Mortensen, Cowlitz County Commissioner
Helen Price Johnson, Island County Commissioner
Obie O'Brien, Kittitas County Commissioner
Bobby Jackson, Lewis County Commissioner
Lisa Olsen, Pacific County Commissioner
Randy Rollins, Spokane Housing Authority, WCIF Vice Chair
Don Dashiell, Stevens County Commissioner, WCIF Chair
Blair Brady, Wahkiakum County Commissioner
Jim Johnson, Walla Walla County Commissioner
Karlyn Shannon, Washington State Association of Counties
Michael Largent, Whitman County Commissioner
Darline Charbonneau, Yakima Valley Libraries

ABSENT:

Shon Small, Benton County Commissioner
Wynne McCabe, Garfield County Commissioner
Karen Skoog, Pend Oreille County Commissioner
Greg Knight, Rural Resources Community Action Council
Jim Fields, Vera Water and Power

OTHERS PRESENT:

Lisa Ronnberg, Columbia County Alternate
Bob Johnson, Garfield County Commissioner Alternate
Melanie Bacon, Island County Alternate
Larry Grove, Lewis County Alternate
Spencer Shanholtzer, Pend Oreille County Alternate
Brenda Boltz, Rural Resources Community Action Council Alternate
Amanda Carpentier, Spokane Housing Authority Alternate
Sue Harnasch, Stevens County Alternate
Shelly Peters, Walla Walla County Alternate
Jon Kaino, WCIF Executive Director
Terri Luther, WCIF Deputy Director
Janée Mandery, WCIF Wellness Coordinator
John Wallen, DiMartino Associates
Ashton Alvarez, DiMartino Associates
Molly McHugh, DiMartino Associates

I. OPENING OF MEETING, WELCOME AND INTRODUCTIONS

WCIF Chair Don Dashiell opened the Washington Counties Insurance Fund (WCIF) Board of Trustees meeting at 8:33AM and everyone present introduced themselves.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes to the agenda.

III. APPROVAL OF MINUTES FROM NOVEMBER 10, 2016 MEETING

Motion made by Michael Largent and seconded by Blair Brady that the WCIF minutes for November 10, 2016 be approved. No further discussion. Motion carried unanimously.
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IV. EXECUTIVE DIRECTOR REPORT

Update on Kaiser/Group Health Merger

Terri Luther reported that Group Health is now officially Kaiser Permanente. Kaiser has been sending out communication for the last month and a half to prepare members for the change. New ID cards are being sent out this week and membership ID numbers will remain the same for all employees. No plan changes will take place in 2017.

Update on IT Vendor Status

Jon Kaino reported that WCIF has been working with Intrinium for several years, but the Spokane based company's local presence has been lacking for the last year or more. After extensive evaluation, WCIF has contracted with BrightWire, an Olympia based company, effective March 1, 2017. BrightWire will work with Intrinium throughout the month of March to transition fully over to BrightWire by April 1. The cost of the BrightWire contract is within the parameters approved by the Board in August 2016.

Updated Strategic Plan

Jon stated that the updated WCIF Strategic Plan will be presented in detail later in the meeting. There aren't any dramatic changes, but there are some variations in how we plan to approach renewals moving forward.

HIPAA Security Assessment

WCIF will have our next HIPAA Security Risk Analysis in May. We will have a report on the results at the June Board meeting.

Conflict of Interest Policy – New Trustees

New Trustees were asked to sign the WCIF Conflict of Interest Policy.

V. MARKETING REPORT

Terri Luther reported that WCIF added two groups in 2017, but opportunities were lost due to carrier rating models being delayed. WCIF is working with DiMartino and the carriers to address the cause of these delays so that we can be more effective in our marketing efforts for 2018.

2017 WCIF Benefits Summit

On April 19 and 20, we are hosting our annual Benefits Summit at Suncadia. The agenda this year will include presentations on wellness, HIPAA, FMLA, pharmaceutical trends, and much more. Board members and alternates are encouraged to attend and should contact Lara White for accommodations.

VI. WCIF FINANCIAL STATEMENTS FOR YEAR END 2016

Jon Kaino presented the 2016 year end financials. The numbers presented are not final as we are waiting for CFR & RSR numbers, as well as some close-outs on the wellness grants. To date, WCIF has had an operating surplus of around \$95,000 in 2016 as revenues came in a little above projections and expenditures were a little lower than expected. Revenues for 2017 will almost certainly be below what was expected due to enrollment decline and heavier than expected migration to the higher deductible, lower premium plans.

A big thank you was extended by the Board to Kathi Rauch for her great work on the financials.

Motion made by Jim Johnson and seconded by Obie O'Brien to approve the WCIF 2016 Year-end financial statements. Limited discussion. Motion carried unanimously.

DRS Audit Report

WCIF was audited by the Department of Retirement systems. The audit contained no findings, but there were two recommendations. 1) Need a form to ask newly hired employees if they have previously participated in the PERS system. 2) Reported monthly hours should not be static but should be submitted based on the number of working hours in each month.

VII. ACA AND LEGISLATIVE UPDATE

Molly McHugh of DiMartino Associates presented a power point on the current status of the Affordable Care Act (ACA) and the ongoing legislative actions to repeal many portions of the Act. This process is ongoing and is changing daily. Overall, the legislative environment around the ACA is expected to remain volatile for some time.

VIII. WELLNESS PROGRAM REVIEW

Janée Mandery was asked to review wellness vendors to evaluate whether Vivacity is still the best fit for WCIF. Janee provided a summary of her review and stated that Aduro, a wellness vendor out of Redmond, Washington may be a better alternative for WCIF. Janee stated that additional evaluation was still needed and that a formal recommendation would be presented to the Board at the June meeting.

IX. STRATEGIC ORGANIZATIONAL OPTIONS

John Wallen of DiMartino Associates presented the WCIF strategic organizational options for 2017. After an overview of the current market, WCIF's status moving into 2017, and extensive review of options and opportunities for WCIF moving forward, the recommendation is to:

- Intensely work with our carriers over the next 3 months to secure an acceptable renewal for 2018
- Determine at the June Board Meeting whether to move forward with an RFP for medical carriers for the 2018 renewal
- Continue to work on the self-funded project, but not for implementation in 2018
- Develop a marketing plan consistent with the rating model changes we successfully negotiate with our medical carriers

Motion made by Blair Brady and seconded by Helen Price Johnson to approve the recommendations as presented. No further discussion. Motion carried unanimously.

Motion made by Michael Largent and seconded by Bob Johnson to approve the updated strategic plan. No further discussion. Motion carried unanimously.

X. NEXT MEETING

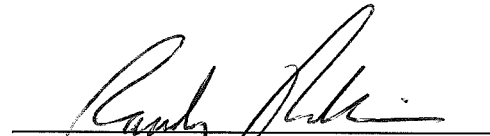
June 8 and 9, 2017 at the DoubleTree Southcenter in Seattle.

XI. ADJOURNMENT

Don Dashiell adjourned the meeting at 1:03PM.

MINUTES APPROVED June 9, 2017 by the WCIF Board of Trustees.


Don Dashiell, WCIF Chair


Randy Rollins, WCIF Vice Chair